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<th>Salaries (010-199)</th>
<th>Employee Benefits (200-299)</th>
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<th>Materials + Supplies (400-499)</th>
<th>Capital Outlay (500-599)</th>
<th>Other Objects (600-899)</th>
<th>Indirect Costs (910)</th>
<th>Fund Transfers (920-929)</th>
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### PERSONNEL PAID WITH HOMELESS EDUCATION FUNDS

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<tr>
<th>Position</th>
<th>FTEs</th>
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<tbody>
<tr>
<td>Teachers</td>
<td></td>
</tr>
<tr>
<td>Instructional Paraprofessionals</td>
<td></td>
</tr>
<tr>
<td>Curriculum Development</td>
<td></td>
</tr>
<tr>
<td>Substitute</td>
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<tr>
<td>Other</td>
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### FTEs PAID WITH HOMELESS EDUCATION FUNDS

<table>
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<tr>
<th>Position</th>
<th>FTEs</th>
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<tbody>
<tr>
<td>Teachers</td>
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<tr>
<td>Instructional Paraprofessionals</td>
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<tr>
<td>Curriculum Development</td>
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</tr>
<tr>
<td>Substitute</td>
<td></td>
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<tr>
<td>Other</td>
<td></td>
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### ALLOWABLE ACTIVITIES

#### Staffing

<table>
<thead>
<tr>
<th>Description</th>
<th>EST COST</th>
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</thead>
<tbody>
<tr>
<td>Salaries and Benefits for Teachers to work with Homeless program.</td>
<td>0.00</td>
</tr>
<tr>
<td>Salaries and Benefits for Paraprofessional Personnel to work with Homeless program.</td>
<td>0.00</td>
</tr>
<tr>
<td>Salaries and Benefits for Personnel to work in development of curriculum for Homeless Education program.</td>
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#### TECHNOLOGY

<table>
<thead>
<tr>
<th>Description</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Equipment related to effective delivery of instruction.</td>
<td>2,500.00</td>
</tr>
<tr>
<td>Equipment to supplement student classroom supplies like calculators or enhance student performance.</td>
<td>0.00</td>
</tr>
<tr>
<td>Non-capitalized equipment to supplement existing hardware.</td>
<td>0.00</td>
</tr>
<tr>
<td>Software related to delivery of intervention programs for core academic subjects.</td>
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#### INSTRUCTIONAL MATERIALS

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<thead>
<tr>
<th>Description</th>
<th>EST COST</th>
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</thead>
<tbody>
<tr>
<td>Instructional supplies and materials as budgeted to implement grant.</td>
<td>10,000.00</td>
</tr>
<tr>
<td>School-related fees and necessary items for implementation of grant award and to provide services for designated students.</td>
<td>0.00</td>
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#### Non-Instructional Materials

<table>
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<tr>
<th>Description</th>
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</thead>
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<tr>
<td>Health Items</td>
<td>0.00</td>
</tr>
<tr>
<td>Uniforms/School Clothing</td>
<td>0.00</td>
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#### Supplemental Services

<table>
<thead>
<tr>
<th>Description</th>
<th>Est Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paying excess cost of transportation not otherwise provided through Federal, State or local funds</td>
<td>2,073.00</td>
</tr>
<tr>
<td>Service Area</td>
<td>EST COST</td>
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<tr>
<td>-------------------------------------------</td>
<td>----------</td>
</tr>
<tr>
<td>Parent education related to rights and resources for children</td>
<td>0.00</td>
</tr>
<tr>
<td>Referrals for medical, dental and other health services</td>
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<tr>
<td>Counseling services</td>
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<tr>
<td>Coordination between schools and agencies</td>
<td>5,000.00</td>
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</table>

### STAFF DEVELOPMENT

- Stipends for personnel to attend professional learning activities.
- Substitutes for teachers/paraprofessionals participating in Professional Learning activities.
- Conference registration expenses related to professional learning to strengthen teacher/liaison skills in delivering/facilitating instruction and learning.
- Materials related to professional learning activities including book studies, video series, distance-learning, and webinars.
- Materials related to professional learning activities including curriculum alignment and standards-based, student-centered learning.

### SUPPLEMENTAL SUPPORT RELATED TO EXTENDED DAY

- Additional activities, such as field trips, intervention programs, curricular support for out-of-school time.
- Materials and supplies connected to extended day activities.

### GENERAL ADMINISTRATIVE

- Indirect Costs (restricted rate)

Public Est Cost Total: 24,573.00

### NUMBER OF CHILDREN SERVED (CURRENT)

- Number of homeless children (preschool) served current year: 0
- Number of homeless children (K-5, elementary) served current year: 0
- Number of homeless children (6-12, secondary) served current year: 0

Total district enrollment of homeless children for the current year: 0

### NUMBER OF CHILDREN SERVED (PROJECTED)

- Number of homeless children (preschool) projected to be served in next program year: 0
- Number of homeless children (K-5, elementary) projected to be served in next program year: 13
- Number of homeless children (6-12, secondary) projected to be served in next program year: 10

Total district enrollment of homeless children projected for next program year: 23

### DISTRICT DATA

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<tr>
<th>District Poverty Rate</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Poverty Rate Percentage:</td>
<td>25.3700</td>
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</table>

Rank the needs of the homeless children and youth within the service area. Place a '0' by those categories where
there are no needs. The number '1' should indicate the area of greatest need in each grade span group, the number '2', the next greatest need, etc.

### PRESCHOOL

<table>
<thead>
<tr>
<th>Need</th>
<th>Count</th>
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</thead>
<tbody>
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<td>Domestic Violence</td>
<td>0</td>
</tr>
<tr>
<td>Runaway</td>
<td>0</td>
</tr>
<tr>
<td>Mental Health</td>
<td>0</td>
</tr>
<tr>
<td>Medical/Dental</td>
<td>0</td>
</tr>
<tr>
<td>Educational</td>
<td>0</td>
</tr>
<tr>
<td>Clothing/Personal Needs</td>
<td>0</td>
</tr>
<tr>
<td>Other</td>
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<tr>
<td>Other</td>
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### ELEMENTARY

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<td>Runaway</td>
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<tr>
<td>Mental Health</td>
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<td>Medical/Dental</td>
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<td>Clothing/Personal Needs</td>
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### SECONDARY

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<tr>
<td>Mental Health</td>
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<td>Medical/Dental</td>
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<td>Clothing/Personal Needs</td>
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<tr>
<td>Other</td>
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<tr>
<td>Other</td>
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</tbody>
</table>

**ALL TEXTBOXES MUST BE COMPLETED**

### INTEGRATION INTO CONTINUOUS IMPROVEMENT PLAN

How is this grant supported by your LEA? Describe joint planning that occurred. Include CIP alignment information.

* The LEA supports this grant through the combined efforts of our Social Services Department and Student Services Department. The leaders of each of those departments work together to build and support the grant application. The Social Services Coordinator functions as the Homeless Liaison for the district and the Student Services Director is responsible for the other federal programs (Title I, II, III and IV). In addition, there are three Social Workers who are employed by the district and they work alongside the two Directors in planning and implementing the programs supported by this grant.

### CAPACITY TO IMPLEMENT

What is your capacity to implement this grant?

* The Social Services Coordinator has been serving in that capacity for the past eight years and the Student Services Director has been in that capacity for 7 years. In addition, the team of three Social Workers have extensive experience working in school districts and other social service agencies in the community, so there is a broad knowledge of wraparound services, supports needed for students to be successful and the connections between community resources, family needs and schools expectations. The interaction among these district employees and the agencies that they work with are extensive and will allow the LEA to effectively implement programs under this grant.

### PARTNERSHIP COMMITMENT: STAKEHOLDER INVOLVEMENT/COLLABORATION

Who are your major partners? Describe each partner's level of commitment.

* The LEA enjoys a strong working relationship with a number of community partners through it’s work in the area of homeless youth, mental health, attendance, social service needs and education. Major partners include East Alabama Mental Health, Auburn Housing Authority, Lee County Youth Development Center, the other school district's in Lee County, the City of Auburn and Auburn University. In various areas of need, these partners have exhibited ongoing support for various needs of the LEA and have demonstrated significant commitment in all areas of need, but specifically in working with at-risk (including homeless) students. East Alabama Mental Health is a particularly strong partner in working with students with social/emotional needs through a collaborative agreement for the provision of in-school mental health services.
**Evidence Based Research**

**How will you incorporate EBR? Include evidence that you are currently utilizing EBR materials.**

* The LEA utilizes evidence-based research programs and methodologies to support the needs for students in all areas.

Through the Strategic Planning process and through the development of an ACIP for each school, teams analyze considerable district data about the strengths, weaknesses and gaps of all programs and make decisions about the best way to address those needs, based on existing evidence, best practices and past experiences. The district has a well-developed RtI framework in the areas of academic and social/behavioral needs that matches data, instructional support and intervention delivery in a way that utilizes current evidence about effectiveness of instructional programs and methodologies in a way that will yield measurable results. Some of the most widely used evidence-based programs in this approach are SPIRE (reading), Levelled Literacy Intervention, My Virtual Reading Coach, along with STAR Reading, Math and Early Literacy which provides universal screening and program monitoring data to support the RtI effort.

**PROFESSIONAL DEVELOPMENT**

**What is your professional development plan for all individuals connected to this program?**

* Auburn City Schools uses an online platform called Safe Schools for the delivery of a wide range of training modules and information. Through this online platform, all staff in the district participate in a module on identification of and service for homeless students. In addition, the Social Services Coordinator/Homeless Liaison conducts in-person trainings of targeted school staff to include administration, office staff (due to their role in registration) and counselors. The counselors are particularly key in this effort since they serve as the primary contact and person responsible for initial identification of potential homeless students.

**PROGRAM EVALUATION**

**How will you evaluate your progress in achieving your goals and objectives?**

* ACS will utilize a survey instrument to assess the degree to which the services and supports provided to homeless students and their families are impactful. Through the use of this survey the district will hope to ascertain how much impact the program made, what other needs exist and what we can do better to support the social and education needs of the students. In addition, each school will continue to gather performance data about students and their needs through the various processes that rely on data, including RtI and ACIP developmentment.

**BUDGET/ALLOCATION OF RESOURCES/COSTS/BUDGET INTEGRATION**

**How do you propose spending these funds? Include an explanation for each expenditure and how each expenditure aligns with your goals in an efficient and effective manner? If applicable, provide local match information and the amount spent for local match.**

* Store cards/debit cards: These expenditures will support basic needs of the families such as clothing, supplies, food for school, and other basic needs.

* Temporary housing in emergency situations: These expenditures will support the short-term provision of housing in instances where an emergency exists and there no other option for housing in the short-term.

* Connectivity/communication: These expenditure will support the needs of the family and students to access instructional information and programs that other students have access to through the district’s network, provide for communication with schools and enhance the student’s ability to benefit from the various interventions and instructional programs that are made available virtually.

* Supplies: These expenditures will support the needs for instructional supplies that may be necessary for the students to benefit from the instructional program.

* Wraparound services: These expenditures will support medical, dental and therapeutic needs of homeless students/families and their ability to access and obtain records as needed.

* Transportation: These expenditures will support transportation needs that go beyond the basic provision of transportation services typically provided by the LEA.

**TIMELINE**

**What is your program implementation timeline for the fiscal year?**

* Program implementation will begin immediately upon approval of the grant and continue through the remainder of Fiscal Year 2022 (September 30, 2022). In addition, the expenditures in this grant will continue throughout the FY 23 school year (October 1, 2022-September 30, 2023).

**SUSTAINABILITY**
How will your project sustain itself if/when funding is reduced or ended?

* The district has historically supported the needs of homeless youth through our Title I program and through the local budget provided for our Social Services Department. However, this grant will enable the LEA to provide some supports that have previously not been funded and not all of those will necessarily be sustainable beyond the timeframe of this grant.

**MCKINNEY-VENTO HOMELESS ASSISTANCE REQUIREMENTS**

Describe the extent to which homeless children will be integrated within the regular education program (non-segregation).

* Homeless children are, by law, not to be discriminated against and in ACS that has never been the case. Homeless students, along with all at-risk students, are not treated any differently, not restricted in access to any programs, and not provided any different services, instruction, participation or treatment than any other student in the district. The are not segregated in any way in any class, program or activity. Schools are well aware of the need for identification of homeless students so that the district can address any barriers that exist in relation to their full inclusion and participation in all programs, but they shall be in no way limited or restricted in their access to any and all programs of the school.

Describe the involvement of parents or guardians of homeless children or youths in the education of their children.

* Schools and the Social Services Department strive to engage all partners, and a special focus is provided to parents of homeless children and youth due to the existence of barriers that most families may not encounter. In addition, the district employs (as part of our Strategic Plan) a district Parent Engagement Liaison who coordinates efforts to ensure that ALL parents and families are connected to and have access to all levels of information about the programs of the school. The liaison also provides parent training opportunities and will include in that focus parents who experience barriers to engagement, whether that be due to homelessness or some other barrier.

Describe actions to address the needs of preschool homeless children.

* The district does not have preschool programs for any students (other than those identified though IDEA child find processes), so there are not internal preschool programs to coordinate in regard to homeless students of preschool age. However, the Homeless Liaison and Social Workers do proactively support the needs of homeless families who have children of preschool age through identification of community preschool opportunities and provide referrals, assistance and support as needed to help parents access those programs.

Describe past programming efforts that met the needs of homeless children and youth.

* In the past the efforts have been focused on providing basic needs such as clothing, supplies, transportation to school and school events and referrals to and connections with community agencies. A priority has been made to create as much consistency as possible in the education of the children and "school of origin" considerations are a focus of the LEA.

**SYSTEM PLAN ITEMS RELATED BY FISCAL RESOURCE**

Expand All  Collapse All

1.) Challenging Curricula

Goal Details

Description:
All students will reach high standards, at a minimum attaining proficiency or better in reading and math; and, where applicable, in other academic and technical areas.

Performance Measures
Students will increase performance as measured by state assessments; proficiency and growth measures will increase so that no school or subgroup performs at a level to require ATSI status.

Estimated Costs

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### 1.1.) Interventions and Special Education

#### Strategy Details

**Description:**
Align interventions and special education with scientifically based research curriculum, instruction and assessment and with the state's academic content standards.

**Performance Measures**
- The percentage of students with IEPs scoring at the proficiency benchmark on progress monitoring assessments or on the state accountability assessments will increase by 2% over the prior year.

**Estimated Costs**
$2,093,990.00

#### 1.1.1.) Specially-Designed Instruction

**Action Step Details**

**Description:**
Salaries and benefits for 16 teachers (15.16 FTEs) and 2 paraprofessionals (2.0 FTEs) to deliver specially-designed instruction to students with IEPs.

**Performance Measures**
- The percentage of students with IEPs scoring at the proficiency benchmark on progress monitoring assessments or on state accountability assessments will increase by 2% over the prior year.

**Estimated Costs**
$1,263,378.46

**Grant Relationships**
- Special Education, Part B-IDEA
- Notes
  - 1100:(010-199) $919,496.03; 1100:(200-299) $343,882.43

#### 1.1.2.) Speech and Language Services

**Action Step Details**

**Description:**
Salaries and benefits for 4 Speech Language Pathologists (3.42 FTEs) to deliver speech and related services to students with IEPs.

**Performance Measures**
- The percentage of students with IEPs scoring at the proficiency benchmark on progress monitoring assessments or on state accountability assessments will increase by 2% over the prior year.

**Estimated Costs**
$277,463.07

**Grant Relationships**
- Special Education, Part B-IDEA
- Notes
  - 2180: (010-199) $204,455.59; 2180: (200-299) $73,007.48

#### 1.1.3.) Specially-designed instruction for Preschool Students

**Action Step Details**

**Description:**
Salary and benefit support for one special education preschool teacher (0.30 FTE) to support the learning and behavioral needs of pre-K students.

**Performance Measures**
- The percentage of students from the preschool program who master the Kindergarten checklist will increase by 2%.

**Estimated Costs**
### 1.1.4.) Administrative Support

**Action Step Details**

**Description:**
Salary and benefits for one (1.0 FTE) staff support person/bookkeeper to provide administrative support needed for the director, specialists and teachers.

**Performance Measures**
The percentage of students with IEPs scoring at the proficiency benchmark on progress monitoring assessments or on state accountability assessments will increase by 2% over the prior year.

**Estimated Costs**
$59,630.54

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#### Grant Relationships

IDEA Preschool

Notes
9140: (010-199) $18,147.68; 9140: (200-299) $6,392.05

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### 1.1.5.) Indirect Cost for SPED and Preschool Programs

**Action Step Details**

**Description:**
Indirect cost support for the program.

**Performance Measures**
Annual Audit Review

**Estimated Costs**
$27,300.20

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#### Grant Relationships

IDEA Preschool

Notes
6999: (910) $412.27

Special Education, Part B-IDEA

Notes
6999: (910) $26,887.93

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### 1.1.6.) Instructional Curricula and Materials

**Action Step Details**

**Description:**
Reading and Math Intervention Curriculum and materials to support IEP goals and student progress

**Performance Measures**
The percentage of students with IEPs scoring at the proficiency benchmark on progress monitoring assessments or on state accountability assessments will increase by 2% over the prior year.

**Estimated Costs**
$466,630.00

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#### Grant Relationships

ARP IDEA Preschool

Notes
4287 ARP 9140: (400-499) $35,958

ARP Special Education, Part B-IDEA

Notes
4286 ARP 1100: (400-499) $430,672.00

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### 1.2.) Procedures to Improve Results

**Strategy Details**

**Description:**
Develop procedures that support coherence and provide incentives for change to build the capacity of schools and classrooms to improve results and impact student achievement.

**Performance Measures**
The percentage of students scoring proficient and making satisfactory growth on state assessments will increase by 2% or more.

**Estimated Costs**
$72,843

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#### 1.2.1.) Engaging Families and the Community in the Learning Process
Action Step Details

Description:
A Parent and Community Engagement Liaison will be paid on a contracted service basis to work with staff through the district's Parent Center. The liaison will work with parent education efforts, engagement activities to connect parents, community members and community agencies and coordinate district community outreach.

Performance Measures
The number of parents engaging in school outreach activities will increase as measured by calendar and sign-in evidence and total number of events conducted for parents/community members.

Estimated Costs
$42,000.00

Grant Relationships
Title IV, Part A
Notes
Function Code 2190: Parent Liaison contracted salary ($24,000.00) and materials, supplies, and equipment ($18,000.00)

1.2.2.) Increasing Staff Capacity through Professional Learning

Action Step Details

Description:
Funds to support training for teachers on creative solutions and effective uses of instructional strategies and technology tools.

Performance Measures
Student performance on state assessments and local formative assessments shall increase by at least 2%.

Estimated Costs
$29,639.46

Grant Relationships
Title IV, Part A
Notes
Function Code 2215: Salaries ($1,664.31) and Benefits ($335.69) for stipends for staff to attend PD; travel and sub pay for PD ($15,000) and Registration fees for Professional Learning/Competitions ($12,639.46)

1.2.3.) Administrative Indirect Costs

Action Step Details

Description:
Indirect costs in support of the administration of the program.

Performance Measures
Annual Audit Report

Estimated Costs
$1,203.54

Grant Relationships
Title IV, Part A
Notes
Function Code 6999: Administrative Indirect Costs ($1,203.54)

1.3.) Prevention/Intervention (Reading and Mathematics)

Strategy Details

Description:
Provide tutoring and other focused supplemental supports for children most at risk in reading and mathematics.

Performance Measures
Student performance will increase by at least 2% as measured by the percentages of students meeting benchmarks on state and local formative assessments.

Estimated Costs
$847,727.00

1.3.1.) Targeted Interventions in Reading and Mathematics

Action Step Details

Description:
Employ highly qualified teachers to provide supplemental instruction in reading/math at eight elementary schools that are eligible for Title I support. This will include 4 (3.92 FTE) schoolwide schools; 1 FTE at Cary Woods Elem (K-2), Pick Elem (3-5), and Dean Road Elem (K-2) and .92 FTE at Yarbrough Elem (4-5). Also, there are 4 targeted assistance schools
(3.85 FTE), which includes 1.0 FTE at Creekside Elem (2-3) and Richland Elem (K-1) plus .99 FTE at Ogletree Elem (3-5) and .86 FTE at Wrights Mill Road Elem (3-5).

Performance Measures
Student performance will show increases of at least 2% as measured by the percentages of students meeting benchmarks on state and local formative assessments.

Estimated Costs
$680,249.43

Grant Relationships

Title I-A, Targeted Assistance
Function Code 1100: Salaries ($239,945.32), benefits ($83928.06) and materials and supplies ($3,096.91).

Title I-A, Schoolwide
Function Code 1100: Salaries ($263,735.50), benefits ($88,801.59) and materials and supplies ($742.05).

1.3.2.) Supports for At-Risk Youth

Action Step Details
Description: Setaside funds to support the learning, transportation and other needs of neglected, delinquent, homeless and youth in foster care.

Performance Measures
Student performance will show increases of at least 2% as measured by the percentages of students meeting benchmarks on state and local formative assessments.

Estimated Costs
$3,190.68

Grant Relationships

Title I-A, Schoolwide
Function Code 2150: Funds for Neglected ($500), Delinquent ($500), and Homeless ($2,190.68). Function Code 4199: Foster Care transportation ($3,500.00)

1.3.3.) Supplemental Instruction for At-Risk Students

Action Step Details
Description: Funds for tutors who will provide additional instruction (either during the academic day or in an "after-school program") for students who need additional learning time in order to master grade level standards.

Performance Measures
Student performance will show increases of at least 2% as measured by the percentages of students meeting benchmarks on state and local formative assessments.

Estimated Costs
$22,650.57

Grant Relationships

Title I-A, Schoolwide
Function Code 2190: Contracted salaries ($11,626.00) and benefits ($899.86) for tutors.

Title I-A, Targeted Assistance
Function Code 2190: Contracted salaries ($9,397.35) and benefits ($727.36) for tutors.

1.3.4.) Parental Engagement in Title I Schools

Action Step Details
Description: Supplies and materials for parental engagement activities to support meaningful involvement of parents in the education of their children.

Performance Measures
Student performance will show increases of at least 2% as measured by the percentages of students meeting benchmarks on state assessments and local formative assessments.

Estimated Costs
$10,977.27

Grant Relationships

Title I-A, Targeted Assistance
Function Code 2190: Parent engagement supplies and materials ($3,696.79))

Title I-A, Schoolwide
Notes
1.3.5.) Administrative Support for At-Risk Instruction and Support

Action Step Details

Description:
Funds for a Program Coordinator and (.5 FTE) a Bookkeeper (.5 FTE)

Performance Measures
Timesheets and agendas to support the administrative function in support of interventions and support programs.

Estimated Costs
$113,582.20

Grant Relationships

Title I-A, Schoolwide

Notes
Function Code 6999: Salaries ($86,734.34) and benefits ($26,847.86) for .5 Coordinator and .5 Bookkeeper.

1.3.6.) Administrative Indirect Cost

Action Step Details

Description:
Funds for indirect cost support for the administration for the program.

Performance Measures
Annual financial audit

Estimated Costs
$13,576.85

Grant Relationships

Title I-A, Targeted Assistance

Notes
Function Code 6999: Indirect costs ($5,630.70)

Title I-A, Schoolwide

Notes
Function Code 6999: Indirect costs ($7,946.15)

1.4.) Prevention/Intervention (Reading and Mathematics)

Strategy Details

Description:
Provide tutoring and other focused supplemental supports for children most at risk in reading and mathematics.

Performance Measures
Students identified as homeless will perform at or above the district average on measure of attendance, academic proficiency and behavior.

Estimated Costs
24,573.00

1.4.1.) Purchased Services for Homeless Students and Families

Action Step Details

Description:
Funds will be provided for temporary housing needs in emergency situations, connectivity and communication devices and services to enhance student access to instructional programs and information, and transportation services beyond the typical district service.

Performance Measures
Surveys of parents and students to determine the extent of effectiveness.

Estimated Costs
$9573.00

Grant Relationships

ARP Homeless II

Notes
Budget Code 2190, 300-399: purchased services for temporary housing ($5,000.00), connectivity/communication ($2,500.00), and transportation services ($2,073.00).

1.4.2.) Supplies for Homeless Students and Families

Action Step Details

Description:
Funds for the purchase of basic needs items (clothing, hygiene, etc.) and necessary supplies for school.

Performance Measures
Surveys of participants to determine effectiveness.
1.4.3.) **Wraparound Services for Homeless Students and Families**

**Action Step Details**

**Description:**
Funds for services in the support of students/families to include medical, dental, therapeutic needs and records necessary to meet information needs about such services.

**Performance Measures**
Surveys of parents/students to assess the impact of such services.

**Estimated Costs**
$5,000.00

**Grant Relationships**
ARP Homeless II

**Notes**
Budget Code 2190-326: Funds for wraparound services ($5,000.00)
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* = Required