

Auburn High School



Student Handbook 2020 – 2021

1701 East Samford Avenue
334 – 887 – 2120

Disclaimer

This handbook is not intended to, nor does it contain all rules, policies, procedures, and/or regulations that relate to students. Every effort has been made to provide parents and students with complete and accurate information. However, Auburn High School (AHS) reserves the right to change program requirements, and to modify, amend, or revoke any rules, regulations, and schedules both academic and financial.

This district is required by federal and state laws, executive orders, rules and regulations not to illegally discriminate on the basis of: race, color, national origin, religion, sex, age, handicapping conditions, or marital status. The District therefore commits itself to non-discrimination in all its educational and employment activities.

Any person having inquiries concerning Auburn City School District's compliance with the regulations implementing the American Disabilities Act or Section 504 should contact:

Dr. Tim Havard, Auburn City Schools
P.O. Box 3270
Auburn, AL 36831-3270
334-887-2100

Auburn High School's Vision Statement

The mission of Auburn High School, *the treasure of exemplary education*, is to champion and cultivate creative and critical thought, empower independent and collaborative study, and develop healthy and responsible citizens, through a vital system distinguished by:

Innovative, enriching and relevant educational experiences
Kindness and investment in one's self and others
Celebration of diversity
Commitment to equity
Community presence

Students are required to read and observe the rules and policies outlined in this handbook and in the *Auburn City Schools Parent and Student Handbook*.

The Auburn High School Honor Code

The Honor Code is a physical representation of the values that Auburn High School should encompass: honesty, integrity, respect, and responsibility. Honesty is a value that holds each person to the truth--to tell the truth and to defend the truth. Honesty results in fairness for each member of the Auburn High School community. Integrity is firm adherence to our values with and without the presence of others. Respect is treating others, as we would like to be treated. In an environment of respect, work we turn in as our own is our own. Responsibility is the quality of being accountable for our actions and accepting the consequences of our actions.

At any educational institution, a code of conduct must be established so that people, teachers and students alike, know the proper way to behave. The behavior students acquire through their actions is the most valuable gift they can carry after their graduation, and it is the most valuable gift any educational institution can give. Formulas and facts can carry students only so far in life. True success lies in one's desire to be good for the sake of being good – doing the right thing, even when no one is looking. The Honor Code is not meant as an imposition but rather a standard to which all students and faculty should be held. At Auburn High School, we push each other to higher academic achievement; this code asks that we hold each other to a standard of integrity in all we do.

Auburn High School Bell Schedule

| AHS Bell Schedule | |
|---|--------------|
| 1st Period | 8:15 – 9:45 |
| 2nd Period | 9:50 – 11:20 |
| Third Period <i>(Lunch and TTV)</i> | 11:25 – 1:35 |
| Tiger Connect | 1:40 – 2:00 |
| 4th Period | 2:05 – 3:35 |

Academics and Attendance

Students who receive an unexcused period, half-day, or full-day absence may not be permitted to make-up the missed work for credit. A student is considered absent from a course when the student is not present for 30 minutes or more of the class period. This includes work missed due to an unexcused check-in or check-out. See the "Attendance" section and the *ACS Parent and Student Handbook* for more information regarding student attendance, procedures for excusing an absence, and what constitutes an excused absence.

Students accruing the following number of *unexcused* absences will receive a failing grade in the course:

| Type of Course: | | Unexcused Absences |
|--------------------------|--------------|--------------------|
| Quarter course | (1/2 credit) | 6 or more |
| Alternating Day Semester | (1/2 credit) | 6 or more |
| Alternating Day Year | (1 credit) | 11 or more |
| Semester Course | (1 credit) | 11 or more |

If a student's work earned him/her a passing grade in a course, but a failing grade was received due to absences, the student may appeal the decision. Below are the steps a student must take in order to appeal the failing grade.

1. Obtain and fill out a formal appeal form within 5 student school days of the end of the quarter or semester (depending on whether or not the course posts at the end of 9 weeks or 18 weeks). Forms may be found in the Counseling Center.
2. Attend the scheduled appeal meeting. The appeal board consists of teachers, an administrator, and school counselor. If the student does not attend his/her assigned appeal meeting, then the appeal is cancelled.
3. A student may only appeal one semester during their tenure at Auburn High School.

Academic Dishonesty

Academic dishonesty is giving or receiving information or assistance on any graded assignment, which is understood to be an example of individual effort or representing another's work as your own. Academic dishonesty includes, but is not limited to, copying, plagiarism, or the use of unauthorized notes, books, calculators, or other electronic devices to procure answers during a graded assignment. The academic dishonesty policy will apply to all academic disciplines, elective courses and school activities for which the student receives a grade.

AHS Official Campus ID

All faculty, staff, and students on Auburn High School's campus during operating hours must wear the official AHS Campus ID. This ID will be worn around the neck on a lanyard. Replacement IDs cost \$5.00. If student IDs are lost or missing, the student must report the missing/lost ID to the administration, purchase a replacement ID, and/or receive progressive discipline. Failure to wear school ID and wear it properly will result in progressive discipline.

Alternative School

Auburn City Schools administrators make assignments to Alternative School. Rules for Alternative School are covered at the orientation meeting which follows the disciplinary hearing.

Attendance

All students between the ages of 6 – 17 are required by law to enter school on the opening date and to be in regular attendance. Attendance is the responsibility of the parent/guardian and the student. Students who are under expulsion from another school are not eligible for enrollment in the Auburn City Schools system. Excessive absenteeism or withdrawal from school by any student shall be reported to the Auburn City Schools Attendance Officer.

A student must deliver a written explanation (place in Absentee Box in front office) for the absence signed by a parent/ guardian or a doctor's excuse within 3 days of returning to school for the absence to be excused. Excused absences include personal illnesses, emergencies, death in the immediate family, court subpoena, board approved religious holidays, legal quarantine and school-sponsored functions. All other absences will be counted as unexcused. Any student with five unexcused absences will be referred to the system's attendance officer for referral to Juvenile Court for early warning. Credit cannot be given for make-up of missed assignments or tests until the absence is excused.

Students arriving after attendance has been taken during 1st period must report to the office to check-in and are considered tardy for that class. A student who is late to class by less than 10 minutes is tardy. A student who misses more than 10 minutes of class is considered skipping. A student who misses more than 30 minutes of a class is counted absent.

Students may submit parent documentation to excuse up to 5 absences per semester: this includes checking in and out of school for more than 30 minutes of a period. If a student misses more than 5 times per semester due to illness, he/she must provide an excuse from a doctor showing medical treatment was received on the date of the absence in order for the excessive absences to be excused. Students with special circumstances (chronic illness, accidents, etc.) may appeal to the school administration for special consideration.

Students, age 18 or older, accumulating at least 10 consecutive or 15 cumulative unexcused absences in a semester will be withdrawn school.

Students are expected to schedule out-of-town trips and other activities during pre-set vacation periods and holidays on the ACS academic calendar.

Students are allowed up to four absences for college visits during their time at AHS. Official proof of attendance at a college or university orientation session will be required to have the absences excused.

Credit may be denied for a course if a student has the following number of unexcused absences in any one course:

| Type of Course: | Unexcused Absences |
|---------------------------------------|--------------------|
| Quarter course (1/2 credit) | 6 or more |
| Alternating Day Semester (1/2 credit) | 6 or more |
| Alternating Day Year (1 credit) | 11 or more |
| Semester Course (1 credit) | 11 or more |

Automobiles

The following regulations apply to all motor vehicle operators on the AHS campus:

1. Parking decals are only valid for the 2020-2021 school year.
2. Skipping school, unauthorized absences, excessive tardies, inappropriate behavior will not be tolerated and will result in the loss of parking privileges. Students with excessive discipline referrals (3) for any reason, including tardies to school/class, can have their parking privileges revoked. Students with excessive discipline referrals from the previous school year will not be eligible for parking.
3. If a student allows other students to use their assigned space without permission of the AHS administration, they may have their parking privilege revoked.
4. Speeding, reckless operation, littering, or excessive noise on school property will not be tolerated and can result in the revocation of parking privileges.
5. Students are not allowed to sit in vehicles once they are parked on campus.
6. Students are not to enter the parking areas during the school day.
7. Parking is allowed only in designated parking spaces. Students are not allowed to park on curbs, in faculty spaces, in front of the school, visitor spaces, or in handicap spaces. Doing this may result in the towing of the vehicle and/or loss of parking privilege.
8. Students must register vehicles and display parking hang tags on the rearview mirror while vehicles are on campus.
9. Any vehicle parked on campus without a properly displayed AHS 2020-2021 hang tag may be towed at the owner's expense.
10. Any student who has their driving privileges (driver's license) suspended/revoked or has to surrender their license to the Alabama Department of Public Safety for any reason will lose their parking privilege at AHS.
11. Any student who is placed in Alternative School will lose their privilege to park at AHS.
12. Only one reserved parking space will be sold per family/household.
13. Students are encouraged to carpool whenever possible. Parking lots will be monitored periodically to ensure that spaces are being used. The administration of Auburn High School reserves the right to recall the parking privilege of any person who is not using a reserved parking space on a daily basis.
14. **Parking hang tags are only valid for the duration of enrollment. Early completers or students who withdraw will not receive refunds. Their space will be resold.**
15. Any student who loses their parking privilege will not receive a refund.
16. Sophomores are not eligible to drive to school.
17. Students must wear seatbelts at all times.
18. Violation of any of the above regulations may result in loss of driving privileges on campus.

HANG TAGS ARE REQUIRED AND MUST BE VISIBLE IN AUTOMOBILES PARKED ON CAMPUS
DURING THE SCHOOL DAY.

Bullying and Harassment

Bullying is the act of one or more individuals intimidating, threatening, ridiculing, humiliating, frightening or causing increased anxiety to one or more individuals through verbal, written, electronic or physical interactions or behaviors. Bullying or any form of harassment will not be tolerated at Auburn High School or any school-related events (Alabama State Code). If a student is bullied or harassed, they should report the incident to an administrator. Students should fill out a Bullying and Harassment Form, which can be found in the main office and on the school website and return it to an administrator. An investigation will take place promptly and a determination of any disciplinary action will be made.

Bus Regulations

Riding a bus is a privilege which will be taken away from students who fail to obey the bus driver or school regulations. Students must follow all school regulations when on school buses, waiting for school buses, or leaving school buses. Students who fail to follow school rules will receive progressive discipline. See the ACS handbook for more information.

Cell Phones

(See Electronic Equipment)

Change of Address

Students are required to inform the school registrars if a change of address, telephone number or other student information occurs during the school year. Students must have a phone number on file where parents or guardians can be reached during the day.

Check In/Check Out

Students are expected to be in class at all times. A student will be given an office pass when he/she checks in at the office. A parent or guardian must come to the office to excuse a check-in within three days. **Hand-written notes and phone calls are not accepted for check outs.** Depending on the amount of time missed in the class, an unexcused check-in will either be marked as a tardy or unexcused absence. Missing thirty minutes or more of class time is considered an absence.

Credit Recovery

This may be offered to students who fail a course with an average of 40 or more. Students can take credit recovery courses during the school year and summer. Students should consult with their counselor to determine which courses are available through Credit Recovery.

Dances

All AHS students MUST have a valid AHS Student ID to enter AHS dances, including the Homecoming Dance or Prom.

Dance Ineligibility:

In order to protect the students at AHS, administration reserves the right to remove the privilege of attending any of our dances based on the severity of a disciplinary infraction.

Date List Rules:

All students bringing a date from another school must abide by the Date List Rules and follow the guidelines below.

- Auburn High School students who bring a guest from another school are responsible for the actions of their guest.
- AHS student guests must be signed up on the DATE LIST by the Monday a week prior to the dances.
- All guests of AHS students must purchase a DATE TICKET. Payment may be made in cash or in check form payable to Auburn High School once the guest approval has been granted.

- Sophomores who have been invited to Prom must be signed up on the DATE LIST and purchase a DATE TICKET.
- In order to protect the students at AHS, administration reserves the right to refuse guests for various reasons including, but not limited to, guests with criminal backgrounds, guests who have dropped out of high school, and former AHS students who were expelled from the school.

For Homecoming Dance:

Student guests must not exceed the age of 21 and must not be below freshman.

For Prom:

Student guests must not exceed the age of 21 and must not be below a High School Sophomore Level. Photo ID of the guest is required at the door upon entry.

Expected Student Behavior:

- Students will demonstrate good character, maintain high community standards, and follow all school rules, including the DRESS CODE as outlined below.
- Students will respect and be courteous toward other students and chaperones.
- No inappropriate touching of dance partner or “making out.”
- No prohibited items (see prohibited items) will be brought into the dance or on school function grounds.
- The manner of dancing will be appropriate for a school function.

Consequences:

- Students violating the expected student behaviors will be removed from the dance or may not be allowed to enter.
- Student’s parents will be called and expected to pick up their student immediately IF student is suspected of being under the influence of drugs and/or alcohol.
- Students violating these rules may not be allowed to attend future AHS Dances.
- NO refunds will be given if a student is directed to leave before the end of the dance.
- In addition to school-related consequences for misbehavior, students who commit illegal acts are subject to legal action, including but not limited to, being issued a citation or arrest.

Procedures:

- Students suspected of being under the influence of drugs and/or alcohol may be subject to evaluation and/or a field sobriety test, which can include a breathalyzer test.
- Personal belongings and outerwear may be searched.
- Any vehicle on school property may be searched if probable cause is present.
- Students may not bring food or drink into the dance, except with written medical authorization.
- Dance participants may not leave and re-enter the dance.

Dress Code:

- Homecoming and Prom are formal occasions, and students should be appropriately covered. Administration reserves the right to ask students to change or leave if a student’s clothing is found to be inappropriate.

Discipline

Creating a safe and organized learning environment is one of the most important responsibilities an educator has. Students assist in this effort by adhering to school and classroom rules and maintaining respect for adults and peers on campus. Classroom teachers will address classroom behavior by taking appropriate in-class disciplinary action. In the event that disciplinary action is administered, students are expected to comply. If the inappropriate behavior continues or the class is disrupted by the behavior, the student will be referred to an administrator.

Students and families are to refer to the *ACS Parent and Student Handbook* for a comprehensive list of prohibited behaviors and consequences.

Distribution of Literature

Leaflets, pamphlets, or handouts that are not school sponsored may not be posted or distributed on campus without the permission of the principal.

Dress Code

Auburn City Schools is a working and learning environment. All ACS students are encouraged to observe a standard of grooming and dress consistent with the importance of the school's mission of education. The Board and administration recognize and appreciate the role of parents in assisting their children in making appropriate choices regarding their clothing while attending school within the boundaries provided by this Dress Code. The school principal or his/her designee will have the final decision in determining whether apparel meets the system's dress code. Students in violation of the dress code will receive progressive discipline and will be expected to get back into dress code while on campus.

ACS K-12 Guidelines:

1. Clothing should fit properly; be the correct size for the student's body size and type.
2. Clothing must be in good taste for the age and maturity of the student, safe, and not a distraction to others.
3. Any apparel or appearance that may be distracting in the classroom (as deemed by the school administration) is not permitted.
4. Clothing that displays immoral or illegal behavior is not permitted. Any article of clothing, apparel, jewelry or haircut with words, colors, patterns (ex: bandana) or pictures depicting gangs, gang slogans or symbols, violence, sex, drugs, alcohol, mutilation or language that could be considered obscene or vulgar will not be permitted.
5. Undergarments must be worn in an appropriate manner and not be visible.
6. Clothing that is not able to provide coverage to undergarments and private body areas at all times, and during all activities, is not permitted. This includes clothing with rips, tears, or holes that expose underwear or private areas of the body.
7. Students must not wear clothing that reveals the body in an inappropriate manner. (examples: clothing that is too tight, too short, bare at the mid-driff, bare at the sides, sheer or see-through clothing, etc.).
8. Students cannot wear jewelry or accessories that distract other students or interfere with the learning environment. Items such as heavy metal chains, spikes, etc. are not permitted.
9. Appropriate shoes must be worn at all times. House shoes, slippers, shoes with cleats, shoes with wheels are not permitted.

Head Gear:

Students may not wear hats or head coverings in school buildings or on school premises. This includes but is not limited to bandanas, athletic headbands, headscarves/hair wraps, and other forms of headgear or hair covering.

Head Gear Exceptions include:

- A. Head gear used as part of a uniform such as the JROTC cap, band uniform hats, and athletic headgear worn with a uniform on the playing and practice fields are allowed.
- B. Religious purposes, which have been approved prior to wearing.
- C. During extreme cold weather, students will be allowed to wear toboggans outdoors on campus.

Tops and Shirts:

1. Tops must have shoulder sleeves that have a minimum two (2") width shoulder strap. This includes T-shirts.
2. Tops that reveal the body in an inappropriate manner are not permitted. This includes but is not limited to mid-driffs, bare at the sides, sundresses, "spaghetti strap" type tops, Racer backs, off- the-shoulder tops, low-cut front or low-cut tops, tops that show cleavage, sheer or see-through clothing, etc.
3. T-shirts that extend below four (4) inches from the top of the kneecap must be tucked in.
4. Men's style undershirts are not permitted to be worn unless concealed under an acceptable shirt/top garment.

The 4-inch Rule:

When a student is standing up straight with arms and hands straight down, the hem of the garment should be no higher than four (4) inches from the top of the kneecap and around the perimeter of the legs when measured by a ruler.

Pants, Skirts, Dresses, and Shorts:

1. Pants must be worn at the waist level.
2. Pants that are too tight or allow for exposure of undergarments are not permitted.
3. Baggy, overly loose fitting pants must be worn with a belt. No sagging pants.
4. Pants or Jeans may only have holes at the knee or below. Pants or Jeans that have holes above the knee are not allowed, unless there is material beneath the holes.
5. Students may not wear pajamas or loungewear.
6. The length of skirts, dresses, and shorts (front and back) must be deemed appropriate and must conform to the "4-inch rule". No slits or leg openings can be higher than four (4) inches above the top of the kneecap.
7. Skirts, dresses, and shorts must conform to the "4-inch rule" regardless of whether they are worn with tights, panty hose, or bare legs.
8. Skirts, dresses, and shorts must be appropriate whether the student is standing or sitting.
9. Leggings, yoga pants, and other tight fitting, spandex or lycra-based pants must be worn with an acceptable top that covers the private areas of the body.
10. Shorts must conform to the "4-inch rule". Nylon type spandex shorts (ex: bike shorts) are not permitted.

Drugs

Possession, use, sale and/or distribution of drugs (including prescription drugs) or alcohol is a Type III offense and will result in suspension and a hearing. Law enforcement officers, canine units, and administrators will conduct periodic searches of all school facilities including the parking lots.

Early Release/Late Arrival

Students are required by state law to attend school full time for 180 days of the year. Only students who receive principal approval and/or are dually enrolled in a post-secondary institution, have applied for community service, or are employed and receive Work Based Learning (WBL) credit qualify for early release. A senior who is on track for graduation with required credits may request late arrival and/or early dismissal. Late arrival and early dismissal times are based on the class period schedule for that day, and not on a specific time.

Electronic Communication Devices

The display of and/or use of wireless communication devices or any use of other electronic communications devices used by students for non-instructional purposes is prohibited on any Auburn City Schools campus during regular school day instructional hours. The principal or her designee may approve the use of such devices during medical emergencies, natural disasters, after regular school hours, at events or under circumstances in which the use of the devices serves safety and convenience without disrupting academic or school operations. Use of electronic equipment, such as wireless laptops, distributed by the school system for instructional purposes is allowed.

Teachers may choose to allow students to use electronic devices for instructional purposes while in the classroom. This is left to the discretion of each individual teacher, and students must obey the policy set forth in each classroom.

Exemption from Exams

No exemptions are given for end-of-course, semester, or term exams.

Extracurricular Activities

(See Extra Curricular Clubs and Organizations List at End of Handbook)

1. Students may serve as an officer in a total of three (3) clubs or organizations per school year. Students, however, may participate in as many clubs or organizations as they choose.
2. Students may serve as a student council officer or as a class officer, but not both in the same school year.
3. Students who have been president of their class may not be president again until their senior year.
4. Girls selected to be on the Homecoming Court cannot be selected again until their senior year.
5. Only enrolled AHS students are allowed to participate in AHS clubs and extracurricular activities.

Food on Campus

Students cannot have meals from restaurants delivered to campus and these will not be accepted for delivery by school personnel. Food and drinks are not permitted in the auditorium. Students bringing and/or accepting food deliveries on campus (including parking lots) will have their food confiscated and will be subject to disciplinary action.

Failure Due to Absences

Students will not be given credit for makeup work they missed during an unexcused absence unless prior approval has been given. Thus, any tests or assignments are put into the gradebook as a zero for a student's unexcused absence. Too many unexcused absences will cause a student to fail a course. If a student accumulates an excessive

amount of unexcused absences and still has a passing grade, he or she will be denied credit as a result of too many unexcused absences.

Credit may be denied for a course if a student has the following number of unexcused absences in any one course:

| Type of Course: | | Unexcused Absences |
|--------------------------|--------------|--------------------|
| Quarter course | (1/2 credit) | 6 or more |
| Alternating Day Semester | (1/2 credit) | 6 or more |
| Alternating Day Year | (1 credit) | 11 or more |
| Semester Course | (1 credit) | 11 or more |

FDA Appeals Process:

If a student's work earned him/her a passing grade in a course, but a failing grade was received due to absences, the student may appeal the decision by filling out a formal appeal form within five student school days of the end of the quarter or semester. Appeals forms may be found in the Counseling Center. The student must attend the scheduled appeal meeting. The appeal board consists of teachers, an administrator, and school counselor. If the student does not attend his/her assigned appeal meeting, then the appeal is cancelled.

Fundraising Policy

The solicitation, sale or distribution of any materials (including food items) or services on school property by individuals or by school organizations is prohibited without prior approval of the principal. The sponsor of a school organization must submit a written request for fundraising activities to the principal before any school-sanctioned sales can begin.

Grading Policy

Each teacher will publish for each class a student evaluation procedure that explains the method of grading and the percentage for individual and/or group work, academic tests, homework and classroom participation. Grading policies should adhere to those outlined in the *ACS Parent and Student Handbook* for the current year.

Grading Scale:

| | |
|---|------------|
| A | 90-100 |
| B | 80-89 |
| C | 70-79 |
| D | 60-69 |
| F | 59 & Below |

Incompletes not cleared within 10 working days after the end of the course will be changed to the grades earned. Students and parents are encouraged to contact teachers if they have questions or concerns about student progress.

Identification

AHS uses the Raptor Visitor Identification system to ensure the safety and security of our campus. Students and visitors are required to identify themselves and display a valid pass when asked to do so by AHS faculty, staff, and other authorized personnel. AHS students and faculty/staff are required to visibly wear the student ID/Access card at all times.

Immunization

All students are required by law to have a non-expired Alabama certificate of immunization which must be updated during the entire enrollment at AHS. Students will be sent home until immunizations are current.

Leaving Campus

Once students physically arrive on campus, they are considered present for the day, and check-in/check-out procedures must be followed before leaving. Leaving campus without properly checking out will result in assignment to In-School-Suspension and loss of privileges as deemed appropriate by school administration. On a second offense, a student's parking permit is forfeited. Students must leave campus within ten minutes after the end of their last class unless they are participating in a faculty supervised activity.

Makeup Work

Credit cannot be given for make-up of missed assignments or tests until the absence is excused. Absences must be excused within 3 days of returning to school. Students with absences have five school days in a semester upon returning to make up any missed work. Makeup work does not have to be the same work given to students in attendance. Makeup work should be done before or after school. Participation in school-sponsored activities and events is not counted as an absence, but the policy for makeup work applies in these cases also.

Medications

Students needing to take over-the-counter or prescription medication during the school day must follow the guidelines outlined in the *ACS Parent and Student Handbook* and turn in any necessary forms. Students may not be in possession of unauthorized medications during the school day.

Moment of Silence and Pledge

State law requires a moment of silence and the Pledge of Allegiance at the beginning of the school day. Students are required to respect the dignity of these activities and not be disruptive.

Parent Teacher Conferences

Parent Teacher conferences may be arranged with individual teachers or through the counseling office. Please schedule an appointment with the teacher in advance of the meeting so that instructional time is not interrupted.

Posters, Signs, and Announcements

All signs, bulletins, posters, and announcements must have prior administrative approval and displayed in designated areas.

Prohibited Areas

Other school campuses are off limits to AHS students during regular school hours. teacher workrooms, athletic fields, tennis courts, parking lots, and the areas adjacent to the baseball/softball fields are off limits during the school day except for the classes or teams using these areas at the direction of a teacher. These areas are off limits to students during school hours.

Prohibited Items and Behaviors

AHS is a weapon-free, smoke-free, alcohol-free, and drug-free environment. Auburn City Schools' policy prohibits possessing or using prohibited items in any form in Auburn City School buildings, on school buses, on school grounds, or during school-sponsored events.

Residency

All students are required to furnish proof of residency within the school district annually prior to the start of the school year. Students will not be allowed to attend Auburn High until this information is provided. (See *The ACS Parent and Student Handbook* for details on proof of residency.)

Schedule Changes/Course Drop Policy

Schedule changes are made only with the approval of a counselor or administrator and contingent on availability. Schedule changes requested after the schedule change window, will result in a \$25.00 fee per change. No schedule changes will be allowed after the first three days of each semester.

Search and Seizure

Administration reserves the right to search or request appropriate authorities to search any student, locker, desk, automobile, or student possession based upon reasonable grounds for believing that something contrary to school rules or detrimental to the student or others is present. Prohibited items will be confiscated as evidence of rules violations.

Sexual Harassment

Sexual harassment is illegal and will not be tolerated. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal, written or physical conduct of a sexual nature, which creates an intimidating, hostile or otherwise offensive environment in the school. A student who believes he or she is being subjected to any form of sexual harassment should immediately report the matter to administration, who will conduct an official investigation. Results of the investigation will be provided to the Principal to determine if further action is needed.

Tardies

A student is tardy when he/she is not in the assigned classroom when the tardy bell stops ringing. Students may not miss time from a class without first obtaining permission from the teacher of that class. A student who is late to class by less than 10 minutes is tardy. A student who misses more than 10 minutes of class is considered skipping. A student who misses more than 30 minutes of a class is counted absent.

Students will be allowed one free tardy to each class each nine weeks' period. The second tardy will result in a classroom detention and parent/guardian notification by the teacher by phone or e-mail. Failure to attend the classroom detention will result in an office referral. A student's 3rd and all subsequent tardies in a nine-weeks will result in an office referral.

Students reporting to school after 1st period attendance has been taken are required to check in at the office. This is also a recorded tardy. Prior to 8:15 a.m. students should report directly to class. Recording of tardies starts over each quarter.

Telephone Calls, Messages & Deliveries

All school phones are for business use only and not to be used by students except for illness. All emergency calls will be made by the attendance clerk or school secretary. The school cannot guarantee that phone messages to students will be delivered. No deliveries of flowers, balloons, etc., will be made to students.

Tiger Connect

Tiger Connect is an advisory period that meets daily. Students are expected to attend this class just like any other course. This time will be used to explore career opportunities, examine positive character traits, and to engage in service projects.

| AHS Bell Schedule | |
|---|--------------|
| 1st Period | 8:15 – 9:45 |
| 2nd Period | 9:50 – 11:20 |
| Third Period <i>(Lunch and TTV)</i> | 11:25 – 1:35 |
| Tiger Connect | 1:40 – 2:00 |
| 4th Period | 2:05 – 3:35 |

Visitors

AHS uses the Raptor Visitor Identification system. Visitors must check-in at the office. Students are not allowed to have visitors on campus.

Continue to learn about AHS Extra-curricular Clubs and Organizations.

Extra-curricular Clubs and Organizations at AHS

(Subject to change throughout the year as clubs are added)

Afro-American Culture Club is an organization that helps students of all races celebrate, embrace, and expand their knowledge of African American history and culture. The goal is to provide social support while fostering student development and success through cultural awareness, leadership, philanthropy, and community service. Each meeting provides students with a safe place to talk about and share personal experiences as well as address and discuss cultural and social issues surrounding African Americans in our country.

Biology Club is filled with fun activities and competitions about biological sciences.

Debate Club is a meeting of the sharpest minds, the best arguments, and the most persuasive speakers as an extension of the Debate program of AHS.

DECA is made up of students in the Marketing Education Program. During the year, Auburn High School students participate in state and national competitions where members role-play and take tests on their field of expertise. DECA is one of the Career Technical Student Organizations at AHS.

Design Club hosts great guest speakers and includes gas station cookies. Design Club is a branch of Skills USA and is one of the Career Technical Student Organizations at AHS.

Diversity Council is a student led, faculty guided organization that strives to educate AHS about implicit biases and inequities in the school environment, and supports activities to promote school-wide awareness and acceptance.

EDUCATE is a GSA and LGBTQ+ Alliance, providing a safe environment to support diversity, help students initiate dialogue and break stigmas, raise money for organizations, and help spread awareness and compassion within the school and community.

Environmental Action Committee provides volunteer service as well as donations to Auburn High School and the surrounding community to help keep Auburn clean and beautiful. Environmental Club is for anyone interested in making the world a better place!

Family Career and Community Leaders of America (FCCLA) is dedicated to promoting personal growth and development throughout family and consumer science and education. They are the only student organization with family as their central focus. Their main focus is to build strong leaders in all realms of life. FCCLA is a great way to have fun, make a difference in the world, prepare for career success, try new experiences, become a leader, gain recognition, and make new friends. FCCLA is one of the Career Technical Student Organizations at AHS.

Family Career and Community Leaders of America (FCCLA II) is all about food, wellness and dietetics. The focus is on enhancing leadership skills, better serving peers and community through service projects, and competing at state and national levels. FCCLA II is one of the Career Technical Student Organizations at AHS.

Fellowship of Christian Athletes (FCA) provides all students at AHS an opportunity to grow spiritually and recognize their importance to the AHS community. FCA is open to all students who wish to join and meets on Friday mornings for breakfast and a devotional.

Film Appreciation Society is a club in which students gather monthly to watch a film of cultural and cinematic importance. On occasion, food-related events and field trips take place in which students get to experience films

or cinema events in the community. The purpose of the club is to expose students to the cinematic arts through the selection of a wide variety of films, ranging from the classics to the independent and avant-garde.

French Club is for any student interested in celebrating French culture, holidays, traditions, food and movies. Students do not need to be taking French to be in this club.

French Honor Society honors those who excel in the study of French. Students must be in French 103 and have received at least a 90 average in French 101, 102 and 103. The annual induction is held in November.

Future Business Leaders of America (FBLA) is a national organization where students can develop communication, leadership, and team skills. It is also for students who are looking for an organization to meet and network with others at the local, state, and national levels. Members learn to hold office, to participate in service and social related activities, and to compete with peers on the local, state, and national levels. FBLA is one of the Career Technical Student Organizations at AHS.

Future Farmers of America (FFA) is a national organization that motivates young people to make positive contributions in their home, schools, communities, and country. Activities include the Fall Festival petting zoo, citrus fruit sales, livestock judging, tractor driving, forestry judging, and livestock exhibition. FFA is one of the Career Technical Student Organizations at AHS.

German Club is open to all students to learn about and experience the varied aspects of culture found in German-speaking countries in its many forms, ranging from food, films, holidays, music and sports. German Club celebrations include Oktoberfest and Karneval. Students do not need to be taking German to be in this club.

German Honor Society honors those who excel in the study of German. Students qualify in their third term of German if they have a 90% or better in all German classes and a 3.0 overall GPA. Yearly induction will be held each fall. Officers of the German Honor Society plan other activities and events during the school year centered around German holidays and culture.

HiDef is a competitive, research-oriented, creative organization that allows students to expand their talents in the area of television production. HiDef is for you! is one of the Career Technical Student Organizations at AHS.

HOSA Club is a national career and technology student organization for students enrolled in a Health Science Program. HOSA provides a unique program of leadership development, motivation and recognition to attract career-minded, qualified students to health care professions. HOSA students develop essential knowledge and skills that prepare them to explore and pursue a career in health care. The mission of HOSA is “to enhance the delivery of compassionate, quality health care by providing opportunities for knowledge, skill and leadership development of all health occupations students; therefore, helping the students to meet the needs of the health care community.

iGem is dedicated to the advancement of synthetic biology, education and competition, and the development of an open community and collaboration. iGEM competitions give students the opportunity to push the boundaries of synthetic biology by tackling everyday issues facing the world.

JROTC Color/Honor Guard presents the nation’s Colors at school and community events. High school events include football and basketball games, soccer matches, National Honor Society inductions, and Homecoming parades. Community events include those ceremonies at other schools, Auburn University, and various civic organizations. JROTC is one of the Career Technical Student Organizations at AHS.

JROTC Drill Team competes in competition with other high schools and provides a Saber Drill formation for Homecoming Pep Rallies. JROTC is one of the Career Technical Student Organizations at AHS.

JROTC Raider Team is a “high adventure” group interested in camping, rappelling and other adventure activities. JROTC is one of the Career Technical Student Organizations at AHS.

JROTC Rifle Team represents the high school in Olympic style marksmanship with 20 other schools in Alabama. JROTC is one of the Career Technical Student Organizations at AHS.

Junior Civitan is a community service club sponsored by the Civitan Club of Auburn which promotes community service in the local area and ongoing annual projects to benefit the Ronald McDonald House at UAB, the Civitan International Research Center, and Camp ASCAA.

Key Club is a community service club sponsored by the Auburn Kiwanis Club. Activities include helping out with Kiwanis Pancake Day, Christmas Project, and Special Olympics. The Key Club provides time, service, and money to organizations in and around Auburn.

Math Team allows students to further their study of mathematics by studying topics not usually covered in regular mathematics classes. The math team competes in local, regional, and national math tournaments from October to July.

Mu Alpha Theta is the national math honor society. Eligible candidates have completed Algebra II and have at least a 3.5 average in math classes and are currently enrolled in Precalculus. Meetings are held regularly.

National Art Honor Society recognizes outstanding art students and promotes art in the school and community. Students must maintain a B+ average in art to be eligible for membership.

National English Honor Society honors those who excel in the study of English language, literature, and poetry. Eligible candidates have completed English 9, English 10, the first ½ credit of English 11 and have at least a 3.75 average in those English classes. They must have a 3.5 overall GPA. Yearly inductions are held in the spring.

National Honor Society recognizes those who excel in academics, service, leadership, and character. Juniors and seniors working towards a standard or advanced diploma with an overall GPA of 3.75 are eligible candidates. Once approved for membership, students are required to attend once-a-quarter club meetings and to maintain a grade point average of 3.75.

National Technical Honor Society is an honor club students are invited to join because they have successfully completed two Career Tech Courses, maintain a GPA of 3.5 or higher, and are a member of a CTSO.

Physics Club explores physics phenomena with fun, hands-on, activities.

Scholars Bowl is an academic team that competes at tournaments against other high schools by answering academic questions and completing academic tasks.

Science Bowl competes on a science team that has the opportunity to go to D.C. for nationals.

Science Club fosters an interest in science and its related fields to the students at AHS. During monthly meetings, speakers from all science backgrounds come to discuss their fields of interest. Activities for the year include trips to Atlanta, Birmingham, Dauphin Island, and New Orleans.

Science Olympiad is comprised of 15-member teams that compete in individual and team events that include lab activities, engineering events, and science knowledge and application. The events cover earth science, biology, chemistry, physics, and technology.

Shalom Y'all encourages the celebration of Jewish culture and faith in order to enrich the lives of Jewish students so they may enrich the Jewish people and the world.

Skills U.S.A. was formed to boost interest in the school's construction, industrial and engineering technology programs. Members of the club participate in tours, field trips, and projects related to these three areas of technology. Students can compete in club-sponsored activities such as CNC machining, robotics/PLC devices, and 3D computer modeling, or work on related projects of their own. Skills U.S.A. is one of the Career Technical Student Organizations at AHS.

Spanish Club promotes interest in the Spanish language and culture. It hopes to heighten the experience of the Spanish student and create awareness of the Spanish language and culture in the school and community at large. The club holds monthly meetings after school. There is an annual fee which includes a Club T-shirt. Membership is open to present and past Spanish students as well as students interested in the Spanish language and culture.

Spanish Honor Society honors those who excel in the study of Spanish. Students qualify in their third term of Spanish if they have a 90 or better in all Spanish classes and a 3.0 overall GPA. There is a one-time induction fee, but there are no annual dues or service requirements. Yearly induction is held each fall. Officers plan other activities during the school year centered around Hispanic holidays and culture.

Student Council serves as a link between the students of Auburn High and the members of the administration, allowing both the elected class officers and volunteer class representatives input on school policies.

Student Outreach for Christ is a Christian club that meets regularly to support each other in their Christian walk by having devotions, prayer, and fellowship. Club goals are to reach out, encourage, and show the love of Christ to students and faculty at AHS.

Technology Students Association (TSA/Engineering and Robotics Club) is an organization that competes in several robotics competitions and creates STEM nights to the K-7 ACS Schools.

The Sheet is a group of students who create a yearly digital literary and art magazine, as well as a quarterly black-and-white one-pager at AHS on various themes. Sponsored by an English Department Faculty member, THE SHEET celebrates students' literary and artistic responses to high school concerns and real-life issues.

Tiger Ambassadors are responsible for serving as hosts and guides for a range of Auburn High School functions, from home football games to P.T.O. Open House. They also give school tours to prospective students and their parents. Tiger Ambassadors must be juniors or seniors in good standing and are chosen via an application process every spring.

Tri M is a music honor society which focuses on creating future leaders in music education and music advocacy. Tri-M is the only national honor society for student musicians in grades 6-12.

UNICEF supports the world's children, through fundraising, advocacy and education in the United States.

World Literacy Club is dedicated to encouraging literacy around the world one child and one community at a time.